Council on Research and Evaluation (CORE) Meeting
May 29, 2019
2pm
Convened using Zoom.

Minutes

1. Welcome and introductions

Attendees:
Luis Valdez, Rodney Samaco, Tony Cahill, Mark Innocenti , Karen Heath, Bryant Johnson, Valerie Wood, Alan Kurtz, Sheida Raley, Karen Ward, Roxie Lamar, Emily Graybill, Ronda Jenson

2. Updates on Workgroups
    a. SMART Goals workgroup (Ann Carrellas, Sheida Raley, Rodney Samaco, John Tschida, Luis Valdez; Rodney to provide summary)

Please reference attached document for full breakdown of SMART goals developed. The workgroup met 3 times. Rodney provided an overview of the work and their accomplishments. Luis, Rodney, and Ronda will work on a survey /response outlet for the CORE membership to prioritize and provide feedback on the SMART goals. Also survey will include item asking who would be willing to be an emerging leader mentor.

    b. Data visualization workgroup (Julie Atkinson)
    The workgroup has submitted an AUCD conference proposal.

    c. Inclusive research and evaluation: Focus on IRB processes (Karen Heath, Karen Ward, and Parthy Dinora) Alaska UCEDD is currently working on a project that will include persons with I/DD as members of the research team. By the August meeting, they will have gone through the IRB with persons as I/DD as members of the research team. They will share a project update at the August meeting. Karen Ward mentioned some sample accessible consent forms they have shared in the past. These could be posted on the Core website as a resource.

3. Update: AUCD's Accessible and Inclusive Research Dissemination Initiative (Luis Valdez)
    a. AUCD is currently exploring the creation of an accessible dissemination mechanism to highlight the research (research processes, results, and implications) in the AUCD network. A steering committee comprised of network members have been meeting monthly and have suggested that the initiative inform and encourage:
        i. Inclusive research design and diverse community participation;
        ii. Collaborations and partnerships between network members; and
        iii. Policies and practices that positively impact the lives of people with disabilities.
    b. CORE has been suggested as the venue for which these collaborations and partnerships among network members can organically occur. Additionally, the

steering committee has recommended the creation of an infographic template with short supplementary audio clips (with different non-research perspectives explaining why this research matters, how is this research being used, etc.). We are finalizing the logistics but are interested in volunteers to serve on an Implementation Team to use the guidance from the steering committee to assist in the actualization of this plan. If you (or center members) have expertise in the creation of infographics, tech knowledge around embedding audio into websites, knowledge translation, or an interest in the project, please contact Luis Valdez (lvaldez@aucd.org).

4. Emerging Leaders involvement in CORE (Sheida Raley, Rodney Samaco)

The trainee mentoring program is one way that CORE can engage emerging leaders. The sooner we can get is established and advertised, the better it will be. With other Councils, the roles have been defined. And now they are working on the selection process. At the June AUCD Board meeting, there will be cross-council work to be consistent with this process. Along with this would be a short webinar featuring the function of each Council. This application process could also tie in with the CORE Research Award.

5. Core Governance: Roles and terms (Ronda Jenson)
   We have an opportunity to reflect on and modify the roles and terms of officers, to also include an emerging leader. The other Councils have been revisiting the roles and terms of their officers and it appears timely for CORE to also. Workgroup?

   Ronda will look into any logistics and approval mechanisms for proceeding with modifying the terms and role definition of the Core leadership. She will update the council at the August meeting.

6. Next steps

Upcoming CORE meetings
   a. **August 27, 2019, 2 PM – 3 PM EST**
   b. November (AUCD meeting)